# APPLICATION FORM

**Date Received:**

**WINDHAM REGIONAL CAREER CENTER**

80 Atwood Street Brattleboro, VT 05301 Phone (802) 451-3900 Fax: (802) 451-3933

## The WRCC Application Approval Process

The WRCC Admissions Committee will convene shortly after the posted priority enrollment date and will review all applications in order of the date each application arrives at the Career Center. The questions with the ***** next to them are critical to the application approval process as these questions are valued by a point system and will be ranked with other applications to determine order of admission. The point values shown on this application indicate the **maximum** number of points allowed for each item. *The actual amount of points awarded will be determined by the WRCC Admissions Committee*. Following the admissions process, a letter will be sent to each applicant to inform them of the approval or denial of their WRCC choices.

Student Name: (First) _____ (Middle) _____ (Last) _____

Parent/Guardian (with whom you live) Name(s): _____

Mailing Address: _____
Street Town State Zip Code

Telephone #: ( ) _____ Legal Town of Residence: _____

Sex: Female ____ Male ____ Date of Birth: ____/____/____ Year of Graduation: _____

Sending School: _____ School Counselor: _____

## *PROGRAM CHOICES*

*Each program has a specific capacity of students for each term. If your application is unable to be approved for choice 1, you may be considered for approval into 2nd choice after all 1st choice applications are reviewed.*

**CHOICE 1:_____** **CHOICE 2: _____**

**_____** Please check here if you would like to be considered for admission into **BOTH** program choices.

(Some programs may be scheduled during different time blocks, consult with your guidance counselor if you are interested in this option).

*** (5 pts)** ____ I have successfully completed or am currently passing the **WRCC** _____ **Program**.

*** (5 pts)** ____ I am currently (or previously have been) enrolled in the **YCAP** program at the Career Center.

*** (20 pts) Student Narrative**: Please explain why you wish to be approved for a program at the WRCC

_____

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**All requested information on BOTH SIDES of this application must be completed. Any blank information may deem this application incomplete and result in loss of points or possibly deny or delay admission into the Windham Regional Career Center.**

*** (10 pts) Current overall Grade Point Average:** _____ Related GPA comments/ explanation: _____

_____

_____

*** (10 pts) List the courses completed during the past semester and the grades received:**

Class: _____Grade: _____ Class: _____Grade: _____

Class: _____Grade: _____ Class: _____Grade: _____

Class: _____Grade: _____ Class: _____Grade: _____

*** (20 pts) #'s of days absent this year** _____ Additional Attendance Comments? _____

_____

After completion of high school, what are your plans? (Check all that Apply)

____ Technical College ____ Two or Four Year College ____World of Work ____ Military ____ Undecided

*** (10 pts) Describe how your strengths, preparation or interests may relate to future career plans or goals**

_____

_____

_____

*** (5 pts)** Check (and complete) any of the following that apply:

____ I have spoken with _____ (**counselor)** specifically about applying for a program at the WRCC.

____ I have been on a **formal tour** of the Windham Regional Career Center on ____/____/_____.

____ I have attended a WRCC "**Open House**" or "**Expo**" on ____/____/_____.

____ I have spent a day **visiting the WRCC _____ class/program on** ____/____/_____.

____ I have been enrolled in the **WRCC _____ Pre-tech class**.

**Teacher recommendation(s):** Please print and sign your name as this formally acknowledges that you have reviewed this application and recommend this student for the program they are applying to at the Windham Regional Career Center.

*** (5 Pts) Career Center teacher:** _____ Signature: _____ Date: _____

What is your affiliation to this student? _____

*** (5 Pts) Sending school teacher**: _____ Signature: _____ Date: _____

What is your affiliation to this student? _____

List any extra-curricular activities or hobbies that you are currently involved in _____

_____

Indicate your best subjects in school: _____

Indicate your most difficult subjects in school: _____

_____ _____

**Signature of Student** Date **Signature of Parent/Guardian** Date

*** (5 pts) Counselor/Case Manager:** ***I certify that I have checked this document and to the best of my knowledge, all information that is presented on this application is complete, accurate and appropriate. I recommend that this application goes forth to the Windham Regional Career Center Admissions Committee. The following line MUST be signed by the Case Manager (when there is one assigned to this applicant).***

**Name**: _____ Signature: _____Date:___/___/____

**All requested information on BOTH SIDES of this application must be completed. Any blank information may deem this application incomplete and result in loss of points or possibly deny or delay admission into the Windham Regional Career Center.**