

Criminal Justice Program Advisory Meeting Agenda and Minutes
Monday, November 14, 2022
4pm-4:30pm

Meeting commenced: 4:05 pm

Meeting concluded: 4:45 pm

Members Present: Orlando Alvarez, Jeremy Evans (BPD), Ryan Wood (VSP) Tracy Shriver (State Attorney), Belinda Lashway (Public Works)

Members unable to attend: Harmony Reid (DCF), Justus Keith (National Guard)

- Introductions

Members introduced themselves to one another. Each provided field of expertise and work experience.

- Google Classroom

Members were shown the criminal justice level 1 Google classroom utilized by students. Ms. Shriver recommended the use of the website "Vermont Model Criminal Jury Instructions". This site will assist students in recognizing the elements of a crime. Lt Evans and Sgt wood shared their concern and appreciation that report writing was being taught in our class. Sgt Wood also mentioned that he could invite the PT instructor from the police academy to present to the our class and provide a mini PT assessment of the students.

- Course Syllabus: What should we be teaching?

Each member was provided with the syllabus for level 1 and level 2 criminal justice courses. I added that dual enrollment would be available for CJ students in 2023.

- Equipment needed?

A tour of the classroom was provided. Textbooks and training equipment were reviewed; members were pleased with the material currently available to students. Lt Evans shared discussion regarding the use of a simulator system (driving or shooting) which could be utilized by students and BPD personnel. Costs, availability, locations, were briefly discussed Members agreed to continue this discussion at future meetings.

- Mentors/business partners for students and work-based job shadow/internships

Discussion regarding maintaining the interest of criminal justice students in this field of study after high school graduation. A brief discussion was held regarding keeping

interests of potential criminal justice candidates between the ages of 18-21. Discussion and brainstorming ongoing.

- Scenario Assessment Team

I discussed having members of the board act as advisors/assessors for student based scenarios. All seemed eager to the idea and make themselves, or someone from their organization, available for the scenarios.

- Other Items

I stressed the importance of having students take field trips and to have guest speakers in the classroom. Ms. Shiver suggested the students attend trials at our local courthouse, She added that there is a murder trial in January the students could attend. The contact person for having students attend trials is Rich Parra. Members expressed interest in being presenters or having someone from their agency be presenters.

Level 1 and Level 2 syllabuses were emailed to members that could not attend.