



Criminal Justice Program Advisory Meeting Agenda
Thursday, March 30, 2023
4pm-4:30pm
Criminal Justice Classroom, TIC Room 304

Members Present:

Orlando Alvarez, Asst Chief Jeremy Evans (BPD), Harmony Reid (DCF), Sgt Justus Keith (Vermont National Guard), Deputy Micah Fisher (WCSO), Sheriff Mark Anderson (WCSO), Sgt Ryan Wood (VSP).

- Introductions
- Google Classroom & Revised Syllabus
- Equipment needed?
 - (Golf Cart)
 - Dep Mike Roj (driving)
- Other Items
 - (Bratt PD BRAT Unit)
 - Classroom visits
 - CJ Field Trips and Visits (April, May)

Meeting Minutes:

Meeting called to order at 4:05pm

> Members introduced themselves

> Jeremy Evans from Bratt PD announced that he had been promoted to Assistant Chief.

> Members were shown the revised curriculum for level 1 and level 2 CJ students and were shown the textbook "Criminal Justice in America" used to design the curriculum.

>Members were informed of the possibility of purchasing a golf cart for use in our DUI instruction and investigations.

> Members were informed of Deputy Roj's participation in the Fall in implementing a safe driving program with CJ students and use of the WCSO driving simulators.

> Discussed Bratt PD's "BRAT" program, which is in the development stages, for possible employment of graduating CJ students. The "BRAT" program (Brattleboro Resource Assistance Team) is a non-sworn staff that would assist the department with administrative duties and work in support of basic patrol operations.

>Members were advised of up-coming field trips and visits of the CJ program (Police Academy trip, VSP Forensics VIsit, Dept of Homeland Security visit, courthouse visit in May).

> Other Items:

Sheriff Anderson announced that the new model used for interviews and interrogations in criminal justice is the "PEACE" model. This model will be incorporated into the CJ curriculum in the Fall.

The group seems to agree that basic communication skills and basic report writing skills (proper English writing skills) continue to be areas of concern for officers. They recommend continued efforts to have students learning writing skills and communication skills.

Sgt Wood expressed concern over the lack of knowledge for basic financial literacy. He has witnessed the lack of knowledge pertaining to basic banking skills, investing, etc. I mentioned the the career center may soon have an educator addressing these issues within the career development course. Email etiquette was also a concern raised, as well as having students be prepared for practicing in job interviews (proper dress, and being prepared for the interview)-Asst Chief Evans.

Sgt Wood recommended that students maintain a written journal to help in developing proper writing skills.

When I mentioned that our students were going to visit the courthouse, Sgt Wood recommended I attend traffic court and also to contact Steve Brown who can provide a presentation on courtroom preparedness and courtroom testimony.

Meeting adjourned at 5pm