



Criminal Justice Program Advisory Meeting Agenda
Wednesday, April 2, 2025, 2pm-3pm
80 Atwood St, TIC, Room 304, Brattleboro, VT 05301

Members Present: Elizabeth Norton (BPD), AC Jeremy Evans (BPD), Lt Anthony French (VSP), Sgt Justus Keith (VNG), Steven Brown (SAO), Alyssa Todd (Child Advocate)

PLEASE NOTE: State and Federal regulations require this meeting be recorded (audio/video).

[Advisory Meeting Audio 04/02/05](#) [2nd link](#)

- Introductions

Members introduced themselves. This was Lt French's first visit to the classroom, all were provided with a tour.

- Course Curriculum

Course curriculum presented to the members. Report writing/documentation again raised as a concern for new police hires. I explained to members the challenges in report writing with CJ students and shared the templates we use in class to assist in writing reports.

- Program dual enrollment courses

Informed members of the courses providing college credit through CCV through the CJ program (9) credits.

- COOP Opportunities/Internships

Steven Brown mentioned that the SAO office would be willing to provide opportunities for CO-OP or shadowing for level 2 students in the SAO office. Also, AC Evans stated that these same opportunities would be available in the newly formed BRAT Unit. I will notify CO-OP coordinators at WRCC.

[Windham SAO](#)

[BRAT Unit](#)

- WRCC Law Enforcement Cadet Program

Presented members with the cadet program proposal. All favored the idea and are willing to lend assistance in regards to training, presentations, etc.

[Cadet Program Flyer](#)

- Other Items (hands on projects for students)

Alyssa Todd suggested we incorporate trauma informed training when interviewing victims of DV (including children). She is willing to present to the class techniques to accomplish this .

At the end of the meeting, AC Evans, Mr. Brown, and Lt French all accepted a challenge testing their driving skills on the simulator. They thoroughly enjoyed it.